

**MINUTES  
MEETING OF THE  
BUILDINGS, GROUNDS AND ENVIRONMENT COMMITTEE**

University of Connecticut  
Lewis B. Rome Commons Ballroom  
Storrs, CT  
September 16, 2016

TRUSTEES: Charles Bunnell (*via Telephone*), Richard Carbray, Andrea Dennis-Lavigne (*via Telephone*), Marilda Gandara, Adam Kuegler, Donny Marshall (*via Telephone*) and Thomas Ritter

BOARD OF DIRECTORS: Francis Archambault (*via Telephone*)

STAFF PRESENT: Debbie Carone, Cheryl Chiaputti, Veronica Cook, Robert Corbett, Cindy Costanzo, Laura Cruickshank, Elaine Dumas, Michael Jednak, Scott Jordan, Eric Kruger, Matthew Larson, Lynn Lesniak, Joann Lombardo, Michael Makuch, Richard Miller, Richard Orr, Bhupen Patel, Stephanie Reitz, Rachel Rubin, Michael Schrier, Robert Sitkowski, Katrina Spencer, Jack Sullivan, Tom Trutter, Sean Vasington, Kristin Wirtanen and Reka Wrynn

Committee Chairman Thomas Ritter convened the meeting of the Buildings, Grounds and Environment (BGE) Committee at 10:30 a.m. in the Lewis B. Rome Commons Ballroom on the University of Connecticut campus in Storrs, Connecticut. Mr. Ritter introduced Adam Kuegler as the new Student Trustee on the Committee. He then requested that each person present introduce themselves.

On a motion by Trustee Carbray and seconded by Trustee Gandara agenda *Item #1, Minutes of the Buildings, Grounds and Environment Committee meeting of June 15, 2016* were approved.

Scott Jordan, Executive Vice President for Administration and Chief Financial Officer, informed the committee that the Auditors of Public Accounts released their findings for FY14 and FY15. This group performs the University's annual financial audit as well as the A133 single audit for Federal programs and on alternate years release the 290 Audit, a state programmatic audit. The audit results were good; however, the principal finding in the 290 Audit related to capital programming and deferred maintenance. The University has addressed the concern through legislative clarification. There may still be an audit finding for previous occurrences. Mr. Ritter clarified that 1) at all times the University believed they were following state statute; 2) with the recent clarification the University and the auditors should be on the same page; and 3) the only remaining issue is resolution of past issues.

In addition, Mr. Jordan provided the committee with information on the following: 1) a name change for the Planning, Architectural and Engineering Services Department to University Planning, Design, and Construction (UPDC); 2) the University's recent ranking as a Sierra Club 'Cool Schools' Top 10 for the fifth year running; 3) the University is in negotiations with the Connecticut Department of Transportation for a "Care and Control Agreement" for North Eagleville Road; and 3) an update on conservation easements for Discovery Drive.

Mr. Patel detailed agenda *Item #2, September 2016 Quarterly Report on Construction Performance Reported by the Office of Construction Assurance.*

Trustee Gandara reviewed the work of the CMOC Task Force. The policies and procedures for UCDP are almost complete and she anticipates having a report for the full Board in the fall. Policies and procedures for CPCA are in the review process with an anticipated review of operations policies and procedures in the future. Trustee Ritter detailed the CMOC Committee's role and reviewed why the committee no longer meets.

Matthew Larson, Director of Procurement Services, updated the committee on agenda *Item #3, Operational and Organizational Activities, and Improvements* for Capital Project and Contract Administration (CPCA), along with a discussion of departmental oversight.

Laura Cruickshank, Associate Vice President for University Planning, Design and Construction, informed the committee of the status of Code Correction Projects information contained in agenda *Item #4, Construction Management Oversight Committee Quarterly Code Correction Status Report – Code Exception Report.*

Ms. Cruickshank reviewed a distributed document, “*Construction by the Numbers*”, an overview of summer construction accomplishments. She also presented agenda *Item #, 5, Storrs Based Programs: Summary of Individual Change Orders Greater than 3% of Project Cost (Period: 02/18/16-08/31/16).*

Ms. Cruickshank provided a PowerPoint presentation on agenda *Item #5, Project Updates for Storrs Based Programs*, giving an update of Storrs based construction and renovation projects. The presentation included a YouTube video of campus Summer Slammer projects introduced by Lou Gaedt, Construction Engineer.

Trustee Ritter voiced concerns about the potential of financing challenges holding up the bond issuance for athletic stadia projects due to the hockey project. He requested that the committee be informed of any delay in the stadia construction process based on hockey deliberations, or delay in construction due to financial considerations.

Michael Schrier, Director of Design and STEM Projects, detailed the Student Recreation Center project currently under construction.

Thomas Trutter, UConn Health, Associate Vice President for Campus Planning, Design and Construction, provided a PowerPoint presentation on the BioScience Connecticut projects. He distributed and explained a “Change Order Analysis for the University Hospital Tower Project”.

There being no additional agenda items the meeting was adjourned 12:05 p.m. on a motion by Committee Chairman Ritter and seconded by Trustee Carbray.

Respectfully submitted,

*Debbie L. Carone*

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Secretary to the Committee