

**MINUTES  
MEETING OF THE  
BUILDINGS, GROUNDS AND ENVIRONMENT COMMITTEE**

University of Connecticut  
Lewis B. Rome Commons Ballroom  
626 Gilbert Road Ext. – Storrs, Connecticut  
September 12, 2018

TRUSTEES: Chuck Bunnell (*via Telephone*), Richard Carbray, Marilda Gandara, Andrea Dennis-LaVigne (*via Telephone*), Thomas Ritter, Christine Savino and Sam Surowitz

BOARD OF DIRECTORS: Francis Archambault

STAFF PRESENT: David Benedict, Debbie Carone, Al Calandro, Cheryl Chiaputti, Robert Corbett, Laura Cruickshank, Nicole Gelston, Brian Gore, Michael Jednak, Scott Jordan, Craig Kennedy, Michael Kirk, Matthew Larson, Lynn Lesniak, Joann Lombardo, Richard Orr, Rachel Rubin, Michael Schrier, Adrienne Swinney, Thomas Trutter, Reka Wrynn

Committee Chairman Thomas Ritter convened the meeting of the Buildings, Grounds and Environment (BGE) Committee at 10:30 a.m. in the Lewis B. Rome Commons Ballroom on the University of Connecticut campus in Storrs, Connecticut. Trustee Ritter welcomed Sam Surowitz new Student Trustee serving on the BGE Committee.

On a motion by Trustee Carbray and seconded by Trustee Ritter the committee voted to go into Executive Session to discuss one or more of the following: 1. Preliminary drafts and notes that the University has determined that the public interest in withholding such documents clearly outweighs the public interest in disclosure. 2. Commercial or financial information given in confidence, not required by statute. 3. The contents of real estate appraisals, engineering or feasibility estimates and evaluations made for or by an agency relative to the acquisition of property or to prospective public supply and construction contracts, until such time as all of the property has been acquired or all proceedings or transactions have been terminated or abandoned, provided the law of eminent domain shall not be affected by this provision. 4. Discussion of the selection of a site or the lease, sale or purchase of real estate by the state or a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would adversely impact the price of such site, lease, sale, purchase or construction until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned. 5. Responses to any request for proposals or bid solicitation issued by a public agency or any record or file made by a public agency in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the chief executive officer of such public agency certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file. The following individuals were asked to join the Trustees present for the session: Scott Jordan, Craig Kennedy, Rachel Rubin, Nicole Gelston, Mike Kirk, Laura Cruickshank, Robert Corbett, Debbie Carone, David Benedict, Adrienne Swinney and Michael Schrier.

At 12:04 p.m. the Executive Session ended and the committee went into open session.

On a motion by Trustee Carbray and seconded by Trustee Ritter agenda ***Item #1, Minutes of the Buildings, Grounds and Environment Committee meetings of June 13, 2018 and June 27, 2018*** were approved.

Trustee Gandara requested that the subcommittee be re-convened to continue their previous review process over Facilities Management, and policies and procedures. She recommended a look at UConn Health with a goal to review policies and procedures for renovations. She requested Jim Bradley, Director of Construction Assurance, be involved in the process. In addition, Ms. Gandara expressed concerns regarding unforeseen conditions for the Northwest Quad and Wilbur Cross; listed on the last page of the Code Exception Report. Laura Cruickshank, Associate Vice President for University Planning, Design and Construction agreed to review the findings and provide additional information to the committee.

Thomas Trutter, UConn Health, Associate Vice President for Campus Planning, Design and Construction, provided two presentations: 1. The 2018 Executive Summary UConn Health Facilities Condition Assessment provided by ISES Corp.; and 2. Updates on UConn Health BioScience Connecticut and UCH Capital Projects. Scott Jordan reminded the committee that UConn Health no longer has State funded deferred maintenance funds. The Facilities Condition Assessment will assist in future requests for DM funds.

Matthew Larson, Associate Vice President of University Business Services & Chief Procurement Officer, updated the committee on agenda ***Item #3, Operational and Organizational Activities, and Improvements*** for Capital Projects and Facilities Procurement (CPFP). He informed the committee that a new e-procurement solution and electronic bidding system is being built with a focus on making the bidding process easier and less burdensome. University Business Services, Supplier Diversity and University Planning, Design and Construction are seeking a location in Hartford for a fall open house. The open house will coincide with upcoming opportunities, such as an on-call RFP that is going out to bid. The program plan is to offer a session to view a live-demo of the new system. Mr. Ritter suggested looking into utilizing the Legislative Office Building if there is adequate space. He also suggested that notice of the Open House be provided at least one month in advance.

Ms. Cruickshank directed the committee to the “Summary of Individual Change Orders Greater than 3% of Project Cost”. She then provided a PowerPoint presentation detailing project updates; updates on Operational and Organizational Activities and Improvements as well as summer and fall construction on the main campus. In addition, she detailed the UPDC capital program and provided a YouTube video of recent campus construction. The committee engaged in a discussion of campus parking updates and the anticipated effects of construction on sport schedules.

There being no additional agenda items the meeting was adjourned at 1:07 p.m. on a motion by Trustee Ritter and seconded by Trustee Carbray.

Respectfully submitted,

*Debbie L. Carone*

Debbie L. Carone  
Secretary to the Committee