

**MINUTES  
MEETING OF THE  
BUILDINGS, GROUNDS AND ENVIRONMENT COMMITTEE**

University of Connecticut  
Executive Conference Room, Room 216  
38 Prospect Street – Hartford, Connecticut  
November 28, 2018

TRUSTEES: Andrea Dennis-LaVigne, Chuck Bunnell, Rebecca Lobo (*via telephone*), Thomas Ritter and Sam Surowitz (*via telephone*)

BOARD OF DIRECTORS: Francis Archambault

UNIVERSITY SENATE  
MEMBER PRESENT: Anji Seth (*via telephone*)

STAFF PRESENT: James Bradley, Debbie Carone, Robert Corbett, Laura Cruickshank, Nicole Gelston, Brian Gore, Michael Jednak, Scott Jordan, Craig Kennedy, Matthew Larson, Lynn Lesniak, Richard Orr, Stephanie Reitz, Rachel Rubin, and Thomas Trutter

Committee Chairman Thomas Ritter convened the meeting of the Buildings, Grounds and Environment (BGE) Committee at 10:30 a.m. in the Executive Conference Room #216 on the University of Connecticut campus in Hartford, Connecticut. On a motion by Trustee Dennis-LaVigne and seconded by Trustee Bunnell a revised agenda and addition of documentation for the Sale of the Torrington Campus were added to the agenda as distributed.

On a motion by Trustee Bunnell and seconded by Trustee Dennis-LaVigne agenda *Item #1, Minutes of the Buildings, Grounds and Environment Committee meetings of September 12, 2018 and October 29, 2018*, were approved.

James Bradley, Director of Construction Assurance, detailed agenda *Item #2, Interim Quarterly Report – November 2018*. Mr. Bradley provided highlights and recommendations made within his report to the committee. He stated that Brian Gore had Code Remediation information regarding the Stamford campus to share with the committee as well as information on unforeseen conditions at the Wilbur Cross building and the Northwest Quad, which resulted from a request for additional information at a previous meeting.

Matthew Larson, Associate Vice President of University Business Services and Chief Procurement Officer, introduced agenda *Item #3, Operational and Organizational Activities, and Improvements* for Capital Project and Contract Administration (CPCA). He recapped the November 13, Public Outreach Event: Capital Program Open Forum. Lynn Lesniak, Director of Capital Projects and Facilities Procurement, provided a PowerPoint presentation regarding On-Call Programs.

Brian Gore, Director of Project and Program Management, informed the committee of the status of Code Correction Projects as contained in agenda *Item #4, Construction Management Oversight Committee Quarterly Code Correction Status Report – Code Exception Report* and the *Quarterly Construction Status Report, for the Period Ending September 30, 2018*. He distributed

and reviewed UCONN 2000 Code Remediation Chronology on the Wilbur Cross Project and the Northwest Quad Project, as requested at a previous meeting.

Thomas Trutter, UConn Health, Associate Vice President for Campus Planning, Design and Construction, provided a presentation on BioScience Connecticut and UCH Capital Project Updates. He noted that unforeseen conditions continue to affect the budget of the Clinic Building renovation.

Laura Cruickshank presented the Summary of Individual Change Orders Greater than 3% of Project Cost as well as a PowerPoint presentation detailing construction project updates for Storrs based programs.

Richard Orr, Special Counsel, introduced agenda *Item #6, Sale of the Torrington Campus – Draft*. He detailed the proposed sale. The item was presented to BGE as an informational item and will be presented to Financial Affairs and the full Board for approval in December.

On a motion by Trustee Ritter and seconded by Mr. Archambault the committee voted to go into Executive Session to discuss preliminary drafts and notes that the University has determined that the public interest in withholding such documents clearly outweighs the public interest in disclosure. [Sec. 1-210 (b) (1)] The following individuals joined the committee for the session: Scott Jordan, Rachel Rubin, Craig Kennedy, Nicole Gelston, and James Bradley.

There being no additional agenda items the meeting was adjourned at 1:15 p.m. on a motion by Trustee Ritter and seconded by Trustee Dennis-LaVigne.

Respectfully submitted,

*Debbie L. Carone*

Debbie L. Carone  
Secretary to the Committee