

**MINUTES
MEETING OF THE
BUILDINGS, GROUNDS AND ENVIRONMENT COMMITTEE**

University of Connecticut
Executive Conference Room, Room 216
38 Prospect Street – Hartford, Connecticut
April 17, 2019

TRUSTEES: Andrea Dennis-LaVigne, Charles Bunnell, Richard Carbray, Andrea Dennis-LaVigne, Marilda Gandara, Rebecca Lobo (*via telephone*), Thomas Ritter

BOARD OF DIRECTORS: Francis Archambault

UNIVERSITY SENATE REPRESENTATIVE:
Anji Seth (*via telephone*)

STAFF: Lloyd Blanchard, James Bradley, Debbie Carone, Robert Corbett, Laura Cruickshank, Elaine Dumas, Brian Gore, Michael Jednak, Scott Jordan, Matthew Larson, Lynn Lesniak, Rachel Rubin (*via telephone*), Robert Sitkowski and Thomas Trutter

Committee Chairman Thomas Ritter convened the meeting of the Buildings, Grounds and Environment (BGE) Committee at 10:30 a.m. in the Executive Conference Room #216 on the University of Connecticut campus in Hartford, Connecticut. On a motion by Trustee Dennis-LaVigne and seconded by Trustee Ritter agenda ***Item #1, Minutes of the Buildings, Grounds and Environment Committee meeting of February 27, 2019***, were approved.

James Bradley, Director of Construction Assurance, detailed agenda ***Item #2, OCA Quarterly Report – April 2019***. Mr. Bradley provided highlights and recommendations made within his report to the committee.

Matthew Larson, Associate Vice President of University Business Services and Chief Procurement Officer, introduced agenda ***Item #3, Operational and Organizational Activities, and Improvements*** for Capital Project and Contract Administration (CPCA). He updated the committee on the policies and procedures process improvements effort. In addition, he and his staff detailed the HuskyBuy eSourcing Module including beta testing, next steps, outreach and positive response to the new program.

Brian Gore, Director of Project and Program Management, informed the committee of the status of Code Correction Projects as contained in agenda ***Item #4, Construction Management Oversight Committee Quarterly Code Correction Status Report – Code Exception Report*** and the ***Quarterly Construction Status Report, for the Period Ending December 31, 2018***.

Thomas Trutter, UConn Health, Associate Vice President for Campus Planning, Design and Construction, provided a presentation on UConn Health Project Updates, Facilities Development and Operations. He noted that the C Building project will be complete in late April/early May and is the last project in the BioScience Program. There are no bond funds available for additional contingency on projects. Operating funds would need to be utilized.

Mr. Trutter presented the *Summary of Individual Change Orders Greater than 3% of Project Cost* for UConn Health. The change orders presented were for the Main Building – Clinic (C) Area Roof Replacement project.

Laura Cruickshank, Associate Vice President for University Planning, Design and Construction, presented the *Summary of Individual Change Orders Greater than 3% of Project Cost* for Storrs based projects. She briefed the committee on QA/QC Initiatives and presented an abbreviated PowerPoint detailing construction project updates for Storrs based programs. The presentation highlighted the Recreation Center project, sale of the Nathan Hale Inn, Hockey Arena project, Stamford Parking Garage demolition and abutting property abatement issues as well as a briefing on PLAs on projects.

Scott Jordan, Executive Vice President for Administration and Chief Financial Officer, reviewed a previous discussion he had with the Trustees regarding his authorization to sign agreements for the Hockey Arena project on behalf of the University. He stressed that he would not sign any pre-development and other associated agreements or authorize undertaking any of the associated work without keeping both the Financial Affairs, and Buildings, Grounds and Environment Committees of the Board fully informed. He stated that the Term Sheet and Pre-Development Agreement were ready for authorization in order to begin permitting activity. The committee reaffirmed their authorization for Mr. Jordan to move forward with executing the upcoming agreements.

There being no additional agenda items the meeting was adjourned at 12:16 p.m. on a motion by Trustee Ritter and seconded by Mr. Archambault.

Respectfully submitted,

Debbie L. Carone

Debbie L. Carone
Secretary to the Committee