


September 29, 2021

TO: Members of the Board of Trustees

FROM: Andrew Agwunobi, MD, MBA   
Interim President | University of Connecticut  
Chief Executive Officer | UConn Health

RE: Project Budget for Facilities Operations Building Merger of Parking Services  
( Final: \$ 650,000)

RECOMMENDATION:

That the Board of Trustees approve the Final Budget of \$650,000, as detailed in the attached project budget, for the Facilities Operations (FACOPS) Building Merger of Parking Services project, for Design and Construction. The Administration recommends that the Board of Trustees adopt the Resolution below.

RESOLUTION:

“Be it resolved that the Board of Trustees approve the use of \$650,000 in University funds for the FACOPS Building Merger of Parking Services project and approve the request for a waiver of the three-stage budget approval process to allow construction to proceed after bids have been received and evaluated for conformance with the project scope and budget.”

BACKGROUND:

Facilities Operations currently is housed at 25 LeDoyt Road. Parking and Services staff were previously located at 3 Discovery Drive (Central Warehouse). They were relocated to 25 LeDoyt Road location to make room for relocating University Planning, Design and Construction (UPDC) staff at Central Warehouse.

This project proposes the renovation of office space at 25 LeDoyt Road to accommodate the merger of parking services and the relocation of the University Planning, Design and Construction.

The project area includes ~ 8,000 sq. ft. of available workspace to be renovated to accommodate the additional staff and optimize the use of available space. This includes a mix of private offices, open area workstations of various sizes, as well as meetings spaces, office support and drawing viewing areas, storage and kitchenette. Portions of the existing space will maintain the same configuration while other portions need to be altered to better accommodate functional needs of FACOPS.

The construction budget includes design, construction, furniture, audio visual and contingency.

The Final Budget is attached for your information.

Attachment

## CAPITAL PROJECT BUDGET REPORTING FORM

**TYPE BUDGET:**       **FINAL**

**PROJECT NAME:**       **FACOPS BLDG. MERGER OF PARKING SERVICES**

<u>BUDGETED EXPENDITURES</u>	<u>APPROVED DESIGN 6/14/2021</u>	<u>PROPOSED FINAL 9/29/2021</u>
	PRC	
CONSTRUCTION	\$ 165,000	\$ 345,000
DESIGN SERVICES	33,896	35,000
TELECOMMUNICATIONS	-	-
FURNITURE, FIXTURES AND EQUIPMENT	200,000	215,000
CONSTRUCTION ADMINISTRATION	-	-
OTHER AE SERVICES (including Project Management)	-	-
ART	-	-
RELOCATION	-	-
ENVIRONMENTAL	-	-
INSURANCE AND LEGAL	-	-
MISCELLANEOUS	-	-
OTHER SOFT COSTS	-	-
<b>SUBTOTAL</b>	<b>\$ 398,896</b>	<b>\$ 595,000</b>
PROJECT CONTINGENCY	35,000	55,000
<b>TOTAL BUDGETED EXPENDITURES</b>	<b><u>\$ 433,896</u></b>	<b><u>\$ 650,000</u></b>
<b><u>SOURCE(S) OF FUNDING*</u></b>		
UNIVERSITY FUNDS	433,896	650,000
<b>TOTAL BUDGETED FUNDING</b>	<b><u>\$ 433,896</u></b>	<b><u>\$ 650,000</u></b>

\* This budget reflects the University's current intended source(s) of funding for the specified project. The University may adjust this funding plan in order to ensure compliance with applicable federal and state law(s) or to strategically utilize all fund sources, within the approved budget amount, as appropriate.

BOT 9.29.21

TL2384