

# UConn

UNIVERSITY OF CONNECTICUT



*Board of*



# TRUSTEES

VOL. 205 MARCH 25, 2020

**MEETING OF THE BOARD OF TRUSTEES  
UNIVERSITY OF CONNECTICUT**

**AGENDA**

Meeting held by Telephone

March 25, 2020

Public Call In Number:

(415) 655-0002

Access Code: 647939273##

*(Note that the meeting will be recorded.)*

**BOARD MEETING AGENDA**

Call to order at **10:00 a.m.**

1. Public Participation
2. Minutes of the meetings of February 26, March 9, and March 11, 2020
3. Notification of Proposed Changes to the *By-Laws of the University of Connecticut* (Attachment 1)
4. Update on COVID-19: Preparedness and Planning
  - (a) President Katsouleas
  - (b) Student Life: Vice President for Student Affairs Gilbert
  - (c) International: Vice President for Global Affairs Weiner  
Students
  - (d) Enrollment: Vice President for Enrollment Planning and Management Fuerst  
Management
  - (e) Academic Affairs: Interim Provost and Executive Vice President  
for Academic Affairs Elliott
  - (f) Employee Staffing: Associate Vice President for Human Resources Delello
  - (g) UConn Health: Executive Vice President for Health Affairs Agwunobi
  - (h) Financial Impact: Executive Vice President for Administration and  
Chief Financial Officer Jordan
  - (i) Other
5. Executive Session anticipated
6. Adjournment

PLEASE NOTE: *If you are an individual with a disability and require accommodations, please call the Board of Trustees Office at (860) 486-2333 prior to the meeting.*

# **ATTACHMENT 1**

March 25, 2020

TO: Members of the Board of Trustees

FROM: John A. Elliott, Ph.D.  
Interim Provost and Executive Vice President for Academic Affairs

RE: By-Law Change to Provide Tenure-Track Faculty with a Tenure Clock Extension

**RECOMMENDATION:**

That the Board of Trustees consider a temporary change to the University bylaws stating the following:

“An automatic one-year extension to the tenure clock will be provided to tenure-track faculty members impacted by the COVID-19 pandemic. This extension shall apply to tenure-track faculty members who were employed by the University on March 1, 2020 and did not submit their dossier for consideration for promotion and tenure during the 2019-2020 academic year.”

**BACKGROUND:**

The COVID-19 pandemic has caused significant disruption to normal University operations, including, but not limited to, slowing down the progress of research, curtailing faculty travel, and imposing an additional burden to rapidly transition in-person classes to an online mode of teaching. In recognition, a one-time circumstantially-driven change to the By-Laws is recommended, which will provide currently employed tenure-track faculty who have not yet submitted their dossier for consideration for promotion and tenure with an automatic one-year extension to the tenure clock. The additional year will be administered in a similar manner to the automatic tenure clock extension for FMLA-related leave. Individual faculty members will have the option to decline the use of this additional time and be considered for tenure on the normal timeline.

This action has been discussed with the University of Connecticut Chapter of the American Association of University Professors, and the parties have entered into a Memorandum of Agreement concerning implementation of the tenure clock extension in accordance with the collective bargaining agreement.

DRAFT Resolution

**BE IT RESOLVED**

The following revisions (reflected in red) are hereby made to the By-Laws of the University of Connecticut, in accordance with the reasons set forth in the attached memorandum.

**ARTICLE XIV – The University Staff**

**C. Academic Appointment and Tenure**

4. Beginning with appointment to a full-time, tenure track position, the probationary period shall not exceed seven years, except when the original appointment is in January or as provided elsewhere in the University By-Laws. When the original appointment is in January, the probationary period shall not exceed seven and one-half years.

For faculty with primary appointments in the Schools of Medicine or Dental Medicine, the probationary period shall not exceed nine years, including within this period full-time service in all institutions of higher education, except when the original appointment is in January. Then the probationary period shall not exceed nine and one-half years.

New appointees to tenure track positions with prior service in a tenure track position at another university may, in consultation with their deans and department heads, be granted up to a full probationary period at the time of hire. The probationary period agreed upon in the candidate's offer letter will be viewed as the tenure track period.

Ordinarily, a leave with or without pay awarded for the purpose of pursuing scholarly research activities shall be included in the probationary period toward tenure.

A leave of at least one semester for personal or other reasons ordinarily will not be included in the probationary period toward tenure. Such leaves must be requested in writing by the faculty member and granted in writing by the department head, dean, and the Provost.

Faculty members who provide timely notice to the University that they have experienced a qualifying major life event, as defined under the Federal Family and Medical Leave Act, prior to their mandatory tenure evaluation year will receive an automatic one-year extension of the tenure clock.

An automatic one-year extension to the tenure clock will be provided to tenure-track faculty members impacted by the COVID-19 pandemic. This extension shall apply to tenure-track faculty members who were employed by the University on March 1, 2020 and did not submit their dossier for consideration for promotion and tenure during the 2019-2020 academic year.

For faculty with primary appointments in the School of Medicine, significant life events may be allowed to increase the probationary period leading to promotion or tenure for a maximum of twenty-four months. An increase in the probationary period leading to promotion and tenure is automatically awarded when the faculty member takes leave documented and approved under the Federal Family Medical Leave Act, the State of Connecticut Family Medical Leave Act, or the State of Connecticut Workers' Compensation Act. Alternatively, the faculty member may request an increase in the probationary period to promotion and/or tenure even when the above criteria are not met, but when the faculty member's productivity is affected by a significant life event. Such requests must be approved by the Department Chair and the Dean or his/her designee per the School of Medicine By-Laws.

Faculty who wish to be considered for promotion and tenure before the end of the probationary period will be evaluated by the same standards applied to faculty who have taken the full probationary period.

The University ordinarily requires of all new appointees a probationary period of at least one year in this institution, but tenure may be granted at any time thereafter and before the expiration of the maximum probationary period by vote of the Board of Trustees or for faculty of the Schools of Medicine and Dental Medicine, by vote of the Board of Directors. In appropriate circumstances, tenure may be granted by the Board of Trustees or for the faculty of the Schools of Medicine and Dental Medicine, by vote of the Board of Directors upon arrival at the University at the rank of Professor, and, in special circumstances, at the rank of Associate Professor.

Following an award of tenure, a faculty appointment shall be terminated only for adequate cause or under extraordinary circumstances of financial exigencies.



## **Board of Trustees**

**REFUND OF STUDENT HOUSING AND DINING FEES  
(ADDED TO THE AGENDA)**


**Wednesday, March 25, 2020**



Office of the Executive Vice President for  
Administration and Chief Financial Officer  
**Scott A. Jordan**  
Executive Vice President  
for Administration  
and Chief Financial Officer

March 25, 2020

TO: Members of the Board of Trustees

FROM: Scott A. Jordan   
Executive Vice President for Administration and Chief Financial Officer

RE: Refund of Student Housing and Dining Fees

RECOMMENDATION:

The University administration recommends that the Board of Trustees approve the resolution below authorizing the administration to refund student housing and dining fees to students required to vacate campus as a result of the COVID-19 pandemic. Such fees will be refunded on a prorated basis, in a manner determined by the University Bursar.

BACKGROUND:

Due to the COVID-19 pandemic, and to achieve the goals and requirements expressed by Governor Lamont through multiple Executive Orders and a declaration of a state of emergency, the University moved all courses to on-line delivery, effective March 23, 2020, on all of its campuses, and issued directives prohibiting students' return to campus, with certain exceptions. As a result, as of March 23, 2020, students who vacated University housing are unable to receive the benefit of the monies paid toward housing and dining. At this time, most peers we have polled are offering housing and dining refunds on a prorated basis, including all CSCU campuses, UMass, Rutgers, Harvard, Yale, Boston University, Ohio State, Pittsburgh, Wisconsin, and others. The refunds will be administered by the Bursar, who will credit student accounts an appropriate prorated amount.

RESOLUTION:

In furtherance of the foregoing, the University recommends the Board of Trustees of the University approve the following resolution:

RESOLVED, that the University's administration is authorized to refund student housing and dining fees to students, on a prorated basis, in a manner determined by the University Bursar, to those students who have vacated campus as a result of the COVID-19 pandemic.